National Infrastructure

**Planning** 

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Customer

Services: 0303 444 5000

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All interested parties, statutory parties and any other person invited to the preliminary meeting

Your Ref:

Our Ref: EN010153

Date: 8 October 2025

Dear Sir/ Madam,

Planning Act 2008 – section 88 and The Infrastructure Planning (Examination Procedure) Rules 2010 - rules 6, 9 and 13

Application by Frodsham Solar Ltd (the applicant) for an order granting development consent for Frodsham Solar (EN010153)

#### Invitation to the preliminary meeting and notification of hearings

Following my appointment by the Secretary of State as the lead member of the Examining Authority (ExA) to carry out an examination of the above application, I am writing to introduce myself and the other member of the ExA. My name is Jason Rowlands and the other member is Stuart Cowperthwaite. A copy of the appointment notice can be viewed under the documents tab on the project webpage of the Find a National Infrastructure Project website (project webpage).

We would like to thank those of you who submitted relevant representations. These representations have assisted us when considering how the ExA will examine this application.

The examination will be in accordance with the Planning Act 2008. The ExA's considerations will include:

- whether the application complies with relevant legislation, policy and guidance
- the powers sought by the applicant, including in relation to land rights
- how the proposed development would be controlled by the Development Consent Order and related mitigation plans
- the balance of benefits and disbenefits of the proposed development
- whether development consent should be granted



During the examination the ExA will gather the evidence needed to help it to consider these matters. The ExA will then submit a report with its recommendations to the Secretary of State for Energy Security and Net Zero, who will be the decision-maker on whether consent will be granted.

#### Invitation to the preliminary meeting

As a recipient of this letter you are invited to the preliminary meeting on **Tuesday 2 December 2025** (start time **9:30am**) with advance pre-registration required by 11 November 2025 Further information on the preliminary meeting including the draft agenda is set out in annex A.

## Purpose of the preliminary meeting

The purpose of the preliminary meeting is to enable views to be put to the ExA about how the application should be examined. The ExA will therefore limit the scope of the preliminary meeting to consideration of **how the application will be examined**. See **annex B** to this letter and the Planning Inspectorate's <u>Advice for members of the public: The stages of the NSIP process and how you can have your say</u> for more information.

The preliminary meeting is **not** an opportunity for you to give your views about what you like or don't like about the application. The merits or disadvantages of the application will only be considered once the examination starts, which is after the preliminary meeting has closed. All relevant and important matters will be taken into account when we make a recommendation to the Secretary of State for Energy Security and Net Zero, who will take the final decision in this case.

The agenda for the meeting is at **annex A** to this letter. This has been set following our initial assessment of principal issues arising from our reading of the application documents and the relevant representations received. The initial assessment of principal issues has already been published to help parties prioritise their preparations for the examination and is as set out here <u>Initial Assessment of Principal Issues</u> (examination library reference OD-006).

## Written submissions about how the application should be examined

The Planning Act 2008 establishes a principally written process for the examination of applications for development consent orders and **representations made in writing carry equal weight to oral representations at all stages of the process**.

We are now requesting written submissions about how the application should be examined. We particularly wish to hear from you if either:

- consider changes need to be made to the draft examination timetable set out at annex C to this letter
- **2.** wish to comment about the arrangements for future examination hearings, including the use of virtual methods



You are invited to make a written submission about how the application is to be examined by **procedural deadline** A (11 November 2025) (see **annex C** to this letter).

We request that all submissions are made using the '<u>Have your say' page</u> on the project webpage on or before **procedural deadline A**. **Annex G** to this letter provides further information about using the '<u>Have your say' page</u>.

### Requests to participate at the preliminary meeting

Please note that you are not required to attend, or make written submissions to, the preliminary meeting in order to participate in the examination. If you are an interested party, you can make a written representation and comment on the written representations made by other interested parties during the examination. You will also be able to participate in any hearings that are arranged.

If you wish to participate at the preliminary meeting, you are required to notify the ExA in writing on or before 11 November 2025 (see **procedural deadline A**).

Any request to participate in the preliminary meeting **must include** the following information:

- name and unique reference number (found at the top your letter or email from the Planning Inspectorate)
- email address (if available) and contact telephone number
- name and unique reference number of any person/ organisation that you are representing (if applicable)
- for blended events, confirmation of whether you will participate virtually or inperson
- the agenda item on which you wish to speak and a list of the points you wish to make

Requests to participate should be made using the **event participation form** on or before **procedural deadline A**.

Please contact the Case Team using the contact details at the top of this letter if you require any support or assistance to attend the preliminary meeting, either virtually or in person.

#### Format of examination events – preliminary meeting and hearings

The examination of the application will principally be a written process supplemented where necessary by various types of hearings. See the Planning Inspectorate's <u>Advice for members of the public: The stages of the NSIP process and how you can have your say for more information.</u>



Both blended (part in-person and part virtual) and fully virtual events form part of the Planning Inspectorate's operating model. We remain flexible and will confirm the format of any hearings to be held during the examination stage when we provide formal notification of each hearing in advance of it taking place.

We are providing formal notification that the **preliminary meeting will be a blended** event and that the Open Floor Hearing (OFH), Compulsory Acquisition Hearing (CAH), and Issue Specific Hearing (ISH) referred to in annex D to this letter will also be blended events.

## After the preliminary meeting

After the preliminary meeting we will issue a letter (known as the rule 8 Letter) setting out the finalised examination timetable. A note of the meeting will also be published on the project webpage.

#### Notification of initial hearings

We have made a procedural decision to hold the following initial hearings:

- issue specific hearing 1 (ISH 1) on the afternoon of 2 December 2025 and 3 December 2025 (blended event)
- open floor hearing (OFH 1) if required on the morning of 4 December 2025 (blended event)

Important information about these hearings is contained in **annex D** to this letter, including what details need to be provided with a request to be heard at a hearing and the procedure that will be followed.

#### Other procedural decisions made by the Examining Authority

We have made some further procedural decisions which are set out in detail at **annex E** to this letter.

## Changes to land interests

When the applicant becomes aware that there has been a change in ownership, or a new interest, in relevant land the applicant is requested to make the relevant person aware that they can make a request to the ExA to become an interested party under section 102A of the PA2008. They should inform them that information about how to do this can be found in the Planning Inspectorate's advice for members of the public: <a href="Nationally Significant Infrastructure Projects and the people and organisations">Nationally Significant Infrastructure Projects and the people and organisations</a> involved in the process.

The examination timetable includes various deadlines for the submission of an updated book of reference and schedule of changes to the book of reference, which should include confirmation that relevant persons have been informed of their rights under section 102A.



#### Managing examination correspondence

Given the volume and frequency of letters the Planning Inspectorate needs to send to interested parties during an examination, we aim to communicate with people by email as electronic communication is more environmentally friendly and cost effective for the taxpayer.

If you have received a letter but are able to receive communications by email, please inform the Case Team using the contact details at the top of this letter as soon as possible.

As the examination process makes substantial use of electronic documents, it will be useful for you to become familiar with the <u>project webpage</u>.

A <u>'Have your say' page</u> is available on the website which provides a portal through which parties should make written submissions at relevant deadlines during the examination. Further information about the <u>'Have your say' page</u> is provided at **annex G** to this letter.

There is also a function on the right-hand side of the project webpage called 'E-mail updates'. This provides you with an opportunity to register to receive automatic e-mail updates at key stages during the examination.

#### Your status in the examination

You have received this letter because you are a person or organisation who is involved in the NSIP process. See the Planning Inspectorate's <u>Advice for members of the public: National Infrastructure Projects and the people and organisations involved in the process</u> for further details.

If, having read the advice, you are still unsure about how you are involved in the process please contact the Case Team using the details at the top of this letter.

#### Awards of costs

All parties will normally be expected to meet their own costs. Costs can be awarded against a party who has acted unreasonably and has caused the party applying for the award of costs to incur unnecessary or wasted expense during the examination. You should be aware of the relevant costs guidance <a href="#">Awards of costs: examinations</a> of applications for development consent orders.

## Management of information

Information, including representations, submitted in respect of this examination (if accepted by the ExA) and a record of any advice which has been provided by the Planning Inspectorate is published on the <u>project webpage</u>.

Please note that in the interest of facilitating an effective and fair examination, it is necessary to publish some personal information. To find out how we handle your personal information please view our Privacy Notice.



We look forward to working with all parties in the examination of this application.

Yours faithfully,

Jason Rowlands

## **Lead Member of the Examining Authority**

#### **Annexes**

- A Agenda for the preliminary meeting
- **B** Introduction to the preliminary meeting
- C Draft examination timetable
- **D** Notification of initial hearings
- **E** Other procedural decisions made by the Examining Authority and requested submissions
- **F** Examination documents
- **G** Information about the 'Have your say' page

This communication does not constitute legal advice.

Please view our <u>Privacy Notice</u> before sending information to The Planning Inspectorate.



## Agenda for the preliminary meeting

Notification of the Preliminary Meeting		
Time and date	9:30am on Tuesday 2 December 2025	
	Please note that the meeting will start promptly, and access may not be possible for late arrivals.	
Format	Blended event - some people will attend at the venue in person and others will attend using Microsoft Teams.	
Venue	Forest Hills Hotel Frodsham Bellemonte Road, Overton Hill, Frodsham, Cheshire WA6 6HH	
	and using Microsoft Teams	
	Full instructions on how to attend using Microsoft Teams will be provided to those that have completed the event participation form.	
Seating available at venue	9:00am	
Virtual registration	9:15am	
for those attending using Microsoft Teams	Please enter the virtual lobby promptly at 9.15am using the instructions that will be sent to you. From here you will be admitted by the Case Team and given further instructions.	

**You must register** by completing the <u>event participation form</u> by 11 November 2025 if you intend to participate in the preliminary meeting and provide the information requested below. If you simply wish to observe the preliminary meeting then you do not need to register as you will be able to either:

- **1.** watch a livestream of the event a link to the livestream will be made available on the project webpage shortly before the event is scheduled to begin
- **2.** watch the recording of the event which will be published on the project webpage shortly after the event has finished.

Alternatively, you can attend the physical event at the venue to observe the proceedings; however, to ensure there is adequate seating capacity at the venue we request that you register your attendance to **observe only** by **11 November 2025** using the <u>event participation form</u>. Please note that it may not be possible to participate on the day if you have not registered your wish to speak by **11 November 2025**.

Please note that by attending the event either in person or online you are agreeing to be filmed for the purposes of the online livestream of the event and the recording of the event which will be published on the <u>project page</u>. A limited number of seats will be available for observers who wish not to be filmed at the venue. Please contact the

Case Team to notify them if you prefer not to be filmed at the event. A transcript of the event will also be published on the project page of our website after the event.

	Agenda for the preliminary meeting	
9:00am	Registration and seating available at venue for in-person attendees	
9.15am	Virtual registration process	
	Please arrive at <b>09.15am</b> to enter the virtual lobby. From here you will be admitted to the virtual meeting by the Case Team, greeted and given further instructions.	
	The registration process will commence at <b>9.15am</b> . This will be hosted by the Case Team and cover the housekeeping arrangements for the preliminary meeting and allow for any questions to be asked about how to take part.	
9:30am	Preliminary meeting	
Item 1	The preliminary meeting will formally open at <b>9.30am.</b> The Examining Authority will join, welcome participants and lead introductions.	
Item 2	The Examining Authority's remarks about the examination process - (annex B)	
Item 3	Oral representations from interested parties on the examination process.	
Item 4	Draft examination timetable – <b>annex C</b> to Rule 6 Letter	
Item 5	Oral representations from interested parties on the draft examination timetable.	
Item 6	<u>Initial assessment of principal issues</u> as set out on 16 September 2025	
Item 7	Oral representations from interested parties on the Initial assessment of principal issue .	
Item 8	Procedural decisions made by the Examining Authority	
Item 9	Any other matters	
	Close of the preliminary meeting	

If you are participating using Microsoft Teams please join the virtual lobby promptly using the instructions that will be sent to you. The event will start at **9.30am** irrespective of any late arrivals, for whom access may not be possible.

It may take some time to admit participants from the virtual lobby, your patience whilst you are waiting is appreciated.

The agenda for the preliminary meeting is subject to change at the discretion of the Examining Authority (ExA), although in making changes the ExA will be mindful of the need to provide opportunities for fair involvement to all invited parties.

Any request to participate in the preliminary meeting **must include** the following information and be made on the **event participation form**:

- name and unique reference number (found at the top your letter or email from the Planning Inspectorate)
- email address (if available) and contact telephone number
- name and unique reference number of any person/ organisation that you are representing (if applicable)
- for blended events, confirmation of whether you will participate virtually or inperson
- the agenda item on which you wish to speak and a list of the points you wish to make

#### Introduction to the preliminary meeting

### **Background**

The preliminary meeting (PM) will be a blended event with some participants attending in person and some taking part virtually using Microsoft Teams.

The Examining Authority (ExA) is conscious of videoconferencing fatigue and will aim to keep the proceedings focussed and as efficient as possible. This annex provides advance access to information that would usually be included in the ExA's introductory remarks. Please read this carefully. The ExA will only present a summary of the key points set out here in order to ensure that the time available for participants to speak is maximised.

## The Examining Authority and the Case Team

The ExA will introduce themselves at the start of the PM.

The ExA will be supported by the Planning Inspectorate Case Team. During the registration process a member of the Case Team will welcome and admit participants from the virtual lobby, and will be available to answer questions by email before and after the PM. The contact email address is: frodshamsolarfarm@planninginspectorate.gov.uk

## The purpose of the preliminary meeting

The PM is being held to discuss the arrangements for the examination of the application for a development consent order (DCO) for the Frodsham Solar, which is a Nationally Significant Infrastructure Project (NSIP), and which will generally be referred to in the PM and examination as 'the proposed development'. The application has been made by Frodsham Solar Ltd, which will be referred to as 'the applicant'.

You will find information about the application and, in due course, documents produced for the examination on the project webpage of the Find National Infrastructure Project website (project webpage). The project webpage has links to the examination timetable, relevant representations and examination documents and examination procedure.

You are encouraged to look at the <u>project webpage</u> if you haven't already done so, because it will be used to communicate with you and to provide access to documents throughout the examination.

The main purpose of the PM is to discuss the arrangements for the examination of the application. It focuses on the process only, and it will not be looking at the substance of the proposals: Questions, discussions and representations about the merits or disadvantages of the proposed development are for the examination itself which will begin the day after the close of the PM.

The PM will be your opportunity to influence the process that the ExA intends to follow. The agenda for the PM is included in **annex A**. It is important to have the letter and the agenda in front of you and to refer to them during the course of the PM. You may wish to print these in advance of the PM for reference.

### Government guidance and policy

The application is a NSIP under the Planning Act 2008 (PA2008) as a consequence of sections 14(1)(a) and 15(2): it includes the construction of an onshore generating station in England with a generating capacity of more than 50 megawatts and would require development consent in accordance with section 31. The designated National Policy Statements (NPS) EN-1: Overarching National Policy Statement for Energy, EN-3: Renewable Energy Infrastructure and EN-5: Electricity Networks Infrastructure apply to this examination and to decision-making relating to this application.

The ExA will consider the proposed development in accordance with the NPS EN-1, NPS EN-3 and NPS EN-5 and any other applicable policy or considerations the ExA deem to be important and relevant. The PA2008 makes it clear that, in making a decision, the relevant Secretary of State (SoS) "must decide the application in accordance with any relevant National Policy Statements (s104(3)), subject to certain provisos. Essentially, the provisos are that the application must not breach legal or treaty obligations, and that any adverse impact of the proposed development would not outweigh its benefits.

The SoS is entitled to disregard any representations that relate to the merits of the designated NPSs. In practice, this means that the ExA will not spend time examining representations that challenge policy set out in NPSs, or the validity of NPSs themselves. The focus will be on the merits or disadvantages of the proposed development, tested to the appropriate extent using the tests set out in relevant designated NPSs that are in force.

Other important and relevant planning policies that the ExA may consider include policies in the relevant local authorities' development plans. However, if these conflict with policy in a NPS, then the NPS will take precedence.

In summary, the PM will establish the procedures and timetable for the examination of the proposed development. It will set a framework for the ExA to enable the SoS to consider and decide the application. In doing so, the ExA will have regard to:

- the positions and representations of all interested parties (IP)
- any local impact reports (LIR) prepared and provided by relevant local authorities
- other prescribed matters
- any other matters that appear to be both relevant and important to the relevant SoS's decision

#### **Preliminary meeting invitees**

The applicant is invited to the PM and is generally given the opportunity to reply to any representations made.

Everyone who has made a valid relevant representation has been registered as an IP and has been invited to the PM. All IPs are entitled to involvement in the examination.

Each person or organisation with an interest in land or rights that are affected by a compulsory acquisition request in this application is an affected person (AP) and has been invited to the PM. In addition to a general entitlement to involvement in the examination, APs have a right to be heard in relation to any objection about the effects of compulsory acquisition on their interests in land, and a right to be notified of any compulsory acquisition hearing. All APs are IPs, whether or not they have made a valid relevant representation.

Certain bodies are statutory parties and they have been invited to the PM. Statutory parties can elect to become IPs without having made a valid relevant representation by notifying the ExA in writing.

The ExA has the power to involve people who are not IPs in the examination as though they are IPs, including by inviting them to the PM. However, this is only done in exceptional circumstances, for example if it was clear that the application would materially affect a person, they are not automatically an IP or eligible to elect to become an IP and they had been unable to take the necessary action to register as an IP.

## Conduct of the preliminary meeting

The ExA estimate that the PM will take up to 2 hours to complete.

During the PM participants may have to make allowances and be patient if there are delays associated with the technology used. In recognition of the fatigue associated with on-screen communication, the ExA will provide breaks during the PM as appropriate.

A recording of the PM will be made available on the project webpage as soon as practicable following the close of the PM. The recording allows any member of the public who is interested in the application and the examination to find out what has been discussed at the PM. The making and publication of these recordings are a means by which the ExA meets the legal requirement to hold the PM (and any other hearings) in public. In this regard, **anyone speaking at the PM will need to introduce themselves each time they speak**, to ensure that someone listening to the recording after the event is clear who was speaking. A written note of the PM will be produced and published as soon as practicable following the close of the PM.

As the recordings are retained and published, they form a public record that can contain personal information to which The UK General Data Protection Regulation applies. Participants must do their best to avoid providing any information which

should otherwise be kept private and confidential. If there is a need to refer to such information, it should be in written form. Although this will also be published, personal and private content can be redacted or removed before it is made publicly available. Any person who is unclear on this point should ask the Case Team for guidance before they place personal and private information into the public domain.

The Planning Inspectorate's practice is to publish the recordings and retain them for a period of 5 years from the SoS's decision on the DCO. If you actively participate in the PM, it is important that you understand that you will be recorded and that the recording will be made available in the public domain. Please see our <a href="Privacy Notice">Privacy Notice</a> for more information about how we handle your data.

Following the ExA's introductions, each participant who has been registered to speak will be asked to introduce themselves, including any organisations or groups that they represent. The ExA will then conduct the meeting in accordance with the agenda. If you prefer not to have your image recorded, you can switch off your camera at any point.

#### The examination process

The examination of NSIPs follows different processes to those, for example, of a public inquiry into a planning appeal following the refusal of planning permission. The main differences are that the examination of NSIPs are primarily a written process and hearings take on an inquisitorial approach as opposed to an adversarial one.

This means that the ExA will probe, test and assess the evidence primarily using written questions. While some hearings are held to provide supplementary evidence, questions to the applicant or to witnesses will come from the ExA. Questioning or cross-examination of witnesses by other parties will not generally be allowed.

In terms of opportunities to provide evidence in writing, the draft examination timetable makes provision for the following written processes:

- Local authorities can submit LIRs if they wish. Whilst these are voluntary, the PA2008 provides that if they are provided, they must be considered by the SoS in reaching a decision. Consequently, LIRs are a very important method for local authorities to communicate issues of concern to the ExA, the SoS and their residents
- IPs can make written representations (WR) and comment on WRs made by other parties
- IPs can respond to the ExA's written questions (ExQs) and comment on responses to these written questions provided by others
- IPs may be asked to contribute to the making of statements of common ground (SoCG) if it appears that there are matters on which they and the applicant agrees, and if it would be useful for this to be clarified. SoCGs most usefully extend to catalogue matters that are not agreed or are outstanding

The draft examination timetable includes a series of numbered deadlines for receipt of written submissions. Timely submissions received by the relevant deadline and

Annex B

that address its purpose will be accepted. **Documents received after the relevant deadline are only accepted at the discretion of the ExA and may not be accepted to ensure fairness to all parties**. Circumstances where documents are submitted late without good reason, causing inconvenience or delay to other parties can amount to unreasonable behaviour.

These written processes will be the principal means used by the ExA to gather information, evidence and views about the application. However, the examination will only be effective if all parties resolve to give timely, full, frank, clear and evidenced answers to every question that is relevant to their interests and to engage fully with any other related processes such as the completion of WRs and SoCGs.

There is no merit in withholding or delaying information, or in failing to co-operate, and should it occur, any unreasonable behaviour that caused another party to incur wasted expenditure could lead to an award of costs against the offending party.

The ExA has discretion to make amendments to the examination timetable for the wider benefit of the examination. If possible, events will be arranged for times when all relevant parties are available, but the ExA is under a duty to complete the examination by the end of the six-month period beginning with the day after the close of the PM. This requirement is set by legislation, and while the ExA will try to rearrange event dates to accommodate all relevant parties, in practice there will be limited scope to alter dates set out in the draft examination timetable.

The statutory time limit for the examination means that where there are matters that still need to be discussed and agreed between the applicant and IPs, it will be very helpful to the ExA if these could be progressed as early as possible.

## **Hearings**

The draft examination timetable includes provision for hearings, at which the ExA takes oral evidence from the various parties.

Any registered IP may request an **open floor hearing** (OFH) to make oral representations about the application if they believe this to be preferable to relying on their written representation, though both carry equal weight. Oral submissions should be based on representations previously made in writing, but they should not simply repeat matters previously covered in the written submission. Rather, they should focus on specific detail and explanation to help inform the ExA. There should be no new or unexpected material in oral representations. A written summary note with any supporting evidence or references will be requested of each speaker following the hearing.

As with all examination events, OFHs are subject to the powers of control of the ExA, as set out in the PA2008 and supporting legislation. Participants must register in advance by the deadline shown in the examination timetable and in accordance with the instructions. It is common practice for the ExA to set a time limit for each speaker and speakers with common points are asked to come together to nominate a spokesperson or representative speakers to cover specific topics, so as to avoid repetition. Speakers representing public authorities, community and membership

organisations or multiple IPs are normally provided with an additional time allowance, recognising their representative role.

The ExA has the discretion to hold **issue specific hearings** (ISH) if it would aid in the examination and there is a specific reason this would be more helpful than reliance on written evidence only. The lack of an ISH on one or more topics does not suggest that that topic is less important than others which are subject to a hearing. Rather, it is an indication that the ExA is satisfied that the issues can be fully considered through written submissions and responses to its written questions and that each party has had a fair opportunity to put its case.

The draft examination timetable includes a number of dates reserved for ISHs and IPs may make suggestions for topics to be discussed at an ISH in their written or oral representations to the PM.

It may be necessary for the ExA to hold more than one ISH on the draft DCO. This is normal practice, and they are held on a without prejudice basis. Parties can suggest modifications and amendments to the draft DCO provided by the applicant with the application, without prejudicing their overall position on the application.

Holding such hearings does not imply that the ExA has reached any judgements on the merits of the application. Whatever the ultimate recommendation is, the ExA must make sure that the draft DCO is fit for purpose if the SoS decides to grant consent, as any consent will be subject to requirements (similar to planning conditions) set out in the draft DCO.

At hearings it will not normally be necessary for parties to make long and detailed submissions that require, for example, PowerPoint presentations. Any supporting detail/ information can be provided in writing following the event by the relevant deadline.

The draft examination timetable includes a procedural deadline A (Tuesday 11 November 2025) for participants to notify the ExA that they wish to speak at an OFH 1.

#### Site inspections

As part of the examination process the ExA may undertake site inspections. These can be either unaccompanied or accompanied.

The purpose of these is for the ExA to see features of the proposals within the context of the evidence put forward. Notes of unaccompanied site inspections (USI) are published on the <u>project webpage</u>. On the 12 and 13 August 2025 the ExA undertook an unaccompanied site inspection (USI) to familiarise itself with the site of the proposed development and the surrounding area. A note of the USI (USI1) is available on the project webpage [<u>EV1-001</u>]. The ExA may hold further USIs. These would be to locations where there is a public right of access, or to locations where arrangements can be made to provide the ExA with access.

Accompanied site inspections (ASI) will only be necessary to locations where there is no public right of access, or with no clear view from nearby locations where there is a public right of access. The purpose of ASIs is familiarisation only and no discussion of the merits of the proposed development will be entertained during an ASI. The ExA may decide to hold a USI rather than an ASI when it concludes that a USI would be sufficient for the purposes of its considerations, or in circumstances which could make an ASI difficult or unduly time-consuming to conduct, for example if public health restrictions are in place.

The draft examination timetable includes a deadline for IPs to make submissions suggesting sites and locations that the ExA should visit. These will be used to inform further USIs as well as possible ASIs. It is <u>not</u> generally considered necessary to revisit locations in ASIs that have already been visited in a USI.

## **Draft examination timetable**

Submissions for each deadline must be made by **12:00 noon** on the specified date and will be published on the project webpage as soon as practicable after the deadline.

Item	Event(s)	Date(s)
1.	Procedural Deadline A  Deadline for receipt by the Examining Authority (ExA) of:	Tuesday 11 November 2025
	<ul> <li>written submissions about how the application should be examined, including the draft examination timetable</li> </ul>	
	<ul> <li>requests to speak at the preliminary meeting including which agenda items and/ or attend at the venue in person</li> </ul>	
	<ul> <li>requests to speak at open floor hearing 1 and/ or to attend at the venue in person</li> </ul>	
	<ul> <li>requests to speak at issue specific hearing 1 and/ or to attend at the venue in person</li> </ul>	
	<ul> <li>suggested locations for site inspections, including the reason for nomination, issues to be observed there and whether the location(s) require access to private land</li> </ul>	
2.	Procedural Deadline B	Friday 21
	Deadline for receipt by the Examining Authority (ExA) of:	November 2025
	Draft SoCG with Natural England	
	<ul> <li>Updated/new documents capturing applicant's discussions with NE</li> </ul>	
3.	Preliminary meeting	Tuesday 2 December 2025 (9:30am)
4.	Issue Specific Hearing 1	Tuesday 2 December 2025 (1:00pm) and Wednesday 3 December 2025 (9:30am)

Item	Event(s)	Date(s)
5.	Open Floor Hearing 1	Thursday 4 December 2025 (9:30am)
6.	<ul> <li>Issue by the ExA of:</li> <li>the examination timetable (the Rule 8 letter)</li> <li>the ExA's first written questions</li> <li>notification of the date, time and place of hearing(s) in February 2026</li> </ul>	As soon as practicable after the preliminary meeting
7.	<ul> <li>Deadline 1</li> <li>For receipt by the ExA of: <ul> <li>summaries of oral representations made at the hearings w/c 1 December</li> <li>comments on relevant representations and any additional submissions</li> <li>local impact reports from local authorities</li> <li>written representations from interested parties and summaries of any that exceed 1500 words</li> <li>requests to be heard at an open floor hearing or issue specific hearing in February 2026</li> <li>requests by affected persons (defined in section 59(4) of the Planning Act 2008) to be heard at a compulsory acquisition hearing</li> <li>the applicant's proposed itinerary for an accompanied site inspection (if required)</li> <li>the matters referred to in annex E below</li> <li>any other information requested by the ExA for deadline 1 (under Rule 17 of the Examination Procedure Rules)</li> </ul> </li> </ul>	Monday 22 December 2025
8.	Deadline 2 For receipt by the ExA of:  • responses to the ExA's first written questions	No later than Monday 19 January 2026
9.	Issue by the ExA of:  • itinerary for an accompanied site inspection (if required)	No later than Tuesday 20 January 2026

## **Annex C**

Item	Event(s)	Date(s)	
10.	Deadline 3 For receipt by the ExA of:	Wednesday 21 January 2026	
	without prejudice derogation submission (if required)		
	<ul><li>any change request (if required)</li><li>the matters referred to in annex E below</li></ul>		
11.	Time reserved for hearing(s):	Tuesday 3 February to Thursday 5 February 2026	
12.	Time reserved for an accompanied site inspection (if required):	Thursday 5 February 2026	
13.	<ul> <li>Deadline 4</li> <li>For receipt by the ExA of: <ul> <li>summaries of oral representations made at the second set of hearings</li> <li>the matters referred to in annex E below</li> <li>comments on the deadline 1 and 2 submissions and any other information requested by the ExA for deadline 4</li> <li>draft Statements of Common Grounds (SoCGs)</li> </ul> </li> </ul>	Monday 16 February 2026	
14.	<ul> <li>Issue by the ExA of:</li> <li>the ExA's second written questions</li> <li>the Report on Implications for European Sites (if required)</li> </ul>	No later than Friday 27 February 2026	

Item	Event(s)	Date(s)
15.	Deadline 5 For receipt by the ExA of:	Tuesday 17 March 2026
	<ul> <li>responses to the ExA's second written questions</li> </ul>	
	the final SoCG's	
	the protective provisions that parties propose to be included in the Development Consent Order but have not been agreed with the applicant	
	the matters referred to in annex E below	
	<ul> <li>comments on the deadline 3 and 4 submissions</li> </ul>	
16.	Publication of the ExA's schedule of changes to the draft Development Consent Order (if required)	No later than Tuesday 24 March 2026
17.	Deadline 6	Tuesday 31
	For receipt by the ExA of:	March 2026
	<ul> <li>comments on the Report on Implications for European Sites (if required)</li> </ul>	
	<ul> <li>comments on the ExA's schedule of changes to the draft Development Consent Order (if required)</li> </ul>	
	comments on the deadline 5 submissions	
	the matters referred to in annex E below	
18.	Deadline 7	Wednesday 15
	For receipt by the ExA of:	April 2026
	<ul> <li>summary statements from parties regarding matters that they have previously raised during the examination and that have not been resolved to their satisfaction</li> </ul>	
	the applicant's closing summary statement	
	<ul> <li>final submissions of matters referred to in annex E below</li> </ul>	
	comments on the deadline 6 submissions	

Item	Event(s)	Date(s)	
19.	Close of the examination	Thursday 16 April	
	The ExA intends to close the examination on this date.	2026	
	See the 'note about the close of examination date'.		

#### Note about the close of examination date

The ExA is under a duty to complete the examination of the application by the end of the period of 6 months beginning with the day after the close of the preliminary meeting. The ExA may therefore decide to extend the examination beyond the date specified in the timetable if it considers that the application and relevant matters require further examination.

#### Submission times for deadlines

The time for submission of documents at any deadline in the timetable is **12:00 noon** on the relevant deadline date, unless instructed otherwise by the ExA.

#### Publication dates

All information received will be published on the <u>project webpage</u> as soon as practicable after the deadlines for submissions.

#### Hearing agendas

Please note that for ISHs and CAHs the ExA will publish a list of topics alongside the notification of the hearing to help inform your decision about whether to register to participate (for the initial set of hearings in December refer to annex E). A detailed agenda will be made available on the project webpage at least 5 working days in advance of the hearing date. However, the actual agenda on the day of each hearing may be subject to change at the discretion of the ExA.

#### Report on the Implications for European Sites (RIES)

Where an applicant has provided a No Significant Effects Report or a Habitats Regulations Assessment (HRA) Report with the application, the ExA may decide to issue a RIES during the examination. The RIES is a factual account of the information and evidence provided to the ExA on HRA matters during the examination up to the date of the publication of the RIES, for the purposes of enabling the Secretary of State, as competent authority, to undertake its HRA. It is not the ExA's opinion on HRA matters. Comments on the RIES will be invited by the ExA and any received will be taken into account as part of the ExA's recommendation to the Secretary of State. The ExA may also raise questions in the RIES to confirm or clarify matters that remain outstanding.

The Secretary of State may rely on the consultation on the RIES to meet its obligations under regulation 63(3) of The Habitats Regulations 2017.

## Notification of initial hearings

The Examining Authority (ExA) provides notice of the following initial hearing(s):

Date	Hearing	Start time	Venue and Joining details
Tuesday 2 December 2025 and Wednesday 3 December 2025	Issue Specific Hearing 1 (ISH 1) on the matters set out under the following headings: 1. General matters 2. The draft Development Order (dDCO) 3. Planning matters	Tuesday registration and seating available at venue from: 12.30pm  Virtual registration process from: 12.15pm  Hearing starts: 1:00pm  Wednesday registration and seating available at venue from: 9.00am  Virtual registration process from: 9.15am  Hearing starts: 9.30am	Forest Hills Hotel Frodsham, Bellemonte Road, Overton Hill, Frodsham, Cheshire. WA6 6HH and By virtual means using Microsoft Teams Full instructions on how to join online or by telephone will be provided in advance to those who have pre- registered
Thursday 4 December 2025 (if required)	Open Floor Hearing 1 (OFH 1) if required, and the ExA aims to conclude proceedings by approximately 1:00pm.	Registration and seating available at venue from: 9.00am Virtual registration process from: 9.15am Hearing starts: 9.30am	Forest Hills Hotel Frodsham, Bellemonte Road, Overton Hill, Frodsham, Cheshire. WA6 6HH and By virtual means using Microsoft Teams Full instructions on how to join online or by telephone will be provided in advance to

Date	Hearing	Start time	Venue and Joining details
			those who have pre- registered

**NOTE:** If any of the above hearings are no longer required then notification that a particular date is no longer required will be published as soon as practicable on the <u>project webpage</u>, providing reasonable notice to interested parties of the decision to cancel them.

You must register by completing the <u>event participation form</u> by 11 November 2025 if you intend to participate in any of the hearings and provide all the information requested (see below).

If you simply wish to observe any of the hearings then you do not need to register as you will be able to either:

- **1.** watch a livestream of the event a link to the livestream will be made available on the <u>project webpage</u> shortly before the event is scheduled to begin
- **2.** watch the recording of the event which will be published on the project webpage shortly after the event has finished.

Alternatively, you can attend the physical hearing at the venue to observe the proceedings; however, to ensure there is adequate seating capacity at the venue we request that you register your attendance to **observe only** by **11 November 2025** using the <u>event participation form</u>. Please note that it may not be possible to participate on the day if you have not registered your wish to speak by **11 November 2025**.

Any request to participate in a hearing **must include** the following information:

- name and unique reference number (found at the top of any letter or email from the Planning Inspectorate)
- email address (if available) and contact telephone number
- name and unique reference number of any person/ organisation that you are representing (if applicable)
- for blended events, confirmation of whether you will participate virtually or inperson
- confirmation of the hearing(s) you wish to participate in, the agenda item(s) on which you wish to speak and/ or brief details of the topic(s) that you would like to raise
- for compulsory acquisition hearings, the plot number(s) of the relevant land provided in the <u>Book of Reference</u> and the <u>Land Plans</u>

• the <u>Examination Library</u> reference number (with paragraph/ page number where appropriate) of any documents you wish to refer to

Requests to participate should be made using the <u>event participation form</u> on or before **procedural deadline A** (Tuesday 11 November 2025).

Please contact the Case Team using the contact details at the top of this letter if you require any support or assistance to attend any of the hearings, either virtually or in person.

## **Hearing agendas**

The draft agenda for OFH1 is as follows:

Draft Agenda for Open Floor Hearing 1		
Item 1	Welcome, opening remarks and introductions	
	The ExA will welcome participants and lead introductions and the public livestream and recording will start.	
Item 2	The purpose of the hearing and how it will be conducted	
	The ExA will introduce the hearing, including that:	
	the purpose of the hearing is to give interested parties an opportunity to make oral representations about the application	
	<ul> <li>the hearing is subject to the powers of control of the ExA, as set out in the PA2008 and supporting legislation</li> </ul>	
	the ExA will invite parties to speak and will ask questions as it considers necessary and all comments, questions and answers are to be directed to the ExA and not directly to any other party	
Item 3	Parties who have had a request to participate accepted by the ExA and who have indicated that they wish to make an oral representation	
Item 4	Oral representations	
	The ExA will invite Interested Parties to make oral representations, in turn.	
	Oral representations should be up to <b>10 minutes</b> long. If many people wish to speak, the ExA may restrict the time available to each speaker.	
	Representations should provide further detail, explanation and corroborative evidence on the matters raised in the speaker's Relevant Representation.	
	The ExA will, as it considers necessary, ask questions of the speaker, and provide the Applicant with an opportunity to respond.	
Item 5	Any other matters	
Close of Open Floor Hearing 1		

For issue specific hearings and compulsory acquisition hearings the ExA will publish a detailed agenda on the project webpage at least 5 working days in advance of the hearing date. However, the actual agenda on the day of each hearing may be subject to change at the discretion of the ExA.

## Procedure at hearings

The examination of the application will principally be a written process supplemented where necessary by various types of hearings. See the Planning Inspectorate's <u>Advice for members of the public: The stages of the NSIP process and how you can have your say for more information.</u>

The Planning Inspectorate's Advice for members of the public provides important information about hearing procedures:

- What to expect at a Nationally Significant Infrastructure Project event
- Registering to speak at, or attend, a Nationally Significant Infrastructure Project event

The procedure to be followed at hearings is set out in rule 14 of The Infrastructure Planning (Examination Procedure) Rules 2010. The ExA is responsible for the oral questioning of a person giving evidence and the process affords very limited scope to allow cross-questioning between parties.

## Hearing livestream and recording

A link to a livestream for each hearing will be made available on the <u>project webpage</u> shortly before any hearing is due to open. The livestream is available to anybody who wishes to observe a hearing in real time.

All hearings are recorded, and the recordings will be made available on <u>project</u> webpage as soon as practicable after the close of the hearing. The recordings allow any member of the public who is interested in the application and the examination to find out what has been discussed.

## Other procedural decisions made by the Examining Authority and requested submissions

The draft examination timetable in annex C includes deadlines for the applicant to provide updates to the examination. The deadlines are set at points in the timetable where it will help with the smooth running of the examination for the ExA to have the up-to-date information at that time. This annex sets out the matters referred to and the following procedural decisions and requested submissions:

### 1. Statements of common ground (SoCG)

In relation to some of the initial assessment of principal issues already published and set out in <u>Initial Assessment of Principal Issues</u>, the ExA would be assisted by the preparation of SoCGs between the applicant and certain interested parties. The draft examination timetable at **annex C** to this letter therefore establishes **deadline 5** for submission of the **final SoCGs**.

The aim of a SoCG is to agree factual information and to inform the ExA and all other parties by identifying where there is agreement and where the differences lie at an early stage in the examination process. It should provide a focus and save time by identifying matters which are not in dispute or need not be the subject of further evidence. It can also usefully state where and why there may be disagreement about the interpretation and relevance of the information. Unless otherwise stated or agreed, the SoCG should be agreed between the applicant and the other relevant interested party or parties, and submitted by the applicant.

SoCGs are requested to be prepared between the applicant and the parties listed below:

- A. Cheshire West and Chester Council
- B. Environment Agency
- C. Natural England
- D. National Highways Limited
- E. Cadent Gas Limited in relation to the proposed Hynet North West Hydrogen Pipeline
- F. Liverpool Bay CCS Limited in relation to the proposed Runcorn Carbon Dioxide Spur Pipeline

All of the SoCGs should include the following, as relevant to their areas of expertise:

- the principal concerns raised in its relevant representations or representations made during the examination
- the principal concerns expressed in the Local Impact Reports
- position on appropriateness of study area, the receptors identified, and baseline data

Annex E

 position on significance of residual effects conclusion for the construction, maintenance and operation, and decommissioning phases for relevant topics identified in the application

- compliance with policy and relevant guidance, impacts on land use
- the articles and requirements in the draft Development Consent Order and any interested party seeking that an article or requirement is reworded should provide the form of words which are being sought
- any comments from the consenting authority on the 'Schedule of progress in securing other consents' (see annex E) submitted by the applicant
- any other comments in relation to other consents, licences, and agreements
- the matters set out in the Initial Assessment of Principal Issues as set out in Initial Assessment of Principal Issues
- identification of matters agreed and matters not agreed or outstanding
- any other matters on which agreement might aid the smooth running of the examination and assist the ExA's recommendation to the Secretary of State

Where a particular SoCG cannot be agreed between the parties or if any local authority position needs to be signed off at a higher level, draft versions (excluding NE which is requested at Procedural Deadline B) of SoCG are requested to be submitted **by the applicant** at **deadline 2**. The position of the relevant interested parties should then be confirmed with final version by **deadline 5**.

The content of SoCGs will help to inform the ExA about the need to hold any issue specific hearings during the examination, and to enable the ExA and the applicant to give notice of such hearings in advance of them taking place.

At each point that the SoCGs are submitted to meet a deadline in the examination timetable, the applicant is requested to submit an updated Statement of Commonality. This document should provide an overview of the position of each SoCG at the relevant deadline, for example noting where discussions are ongoing and where a final, signed SoCG has been submitted. It would also assist the ExA to have summaries of commonality in respect of the main topics in the examination. This material should be presented in a tabular, colour-coded format wherever possible.

#### 2. Book of Reference, Statement of Reasons and Land Plans

#### To include:

- the latest, fully up-to-date versions of Book of Reference, Statement of Reasons, Land and Crown Land Plans, and any related updates to the draft Development Consent Order
- clean copies and copies showing tracked changes to the previous versions

Annex E

 each version supplied with unique revision numbers that are updated consecutively from the application versions, clearly indicated within the body of each document, and included within the electronic filename

A "Schedule of Land Rights Changes" report, or equivalent, setting out the reasons for the changes included in each update.

## 3. Schedule of progress regarding any outstanding matters, objections, and agreements in relation to land rights

#### To include:

- identification of all affected persons objecting to powers sought by the
  applicant and each affected person with whom discussions have been
  held. In each case identifying the affected person's interests in each
  plot, the powers sought by applicant; the purpose(s) for which they are
  sought; and the anticipated duration of any temporary possession. To
  include compulsory acquisition, temporary possession, restrictive
  covenants, and any other powers in relation to the creation, suspension
  or extinguishment of, or interference with, interests in or rights over
  land
- a summary of any objections by an affected person to the powers being sought by the applicant, and the applicant's responses. The <u>Examination Library</u> references of all submissions made by affected persons in relation to land rights, including any objections that they have made to the proposed development, and the applicant's responses
- identification of whether voluntary agreement has been reached.
- identification of any plots where the applicant has not yet been able to identify persons having an interest in land, including any rights over unregistered land, and where it has been able to identify interests since the application was made.
- a summary of the progress made since the last update, any outstanding matters, the next steps to be taken, and the progress anticipated by the next deadline and by the close of the examination

The above information will be published on the <u>project webpage</u>, so commercial and/ or confidential details need not be given.

## 4. The draft Development Consent Order and Explanatory Memorandum

#### To include:

- the latest, fully up-to-date versions of the draft Development Consent Order and Explanatory Memorandum
- clean copies and copies showing tracked changes to the previous versions

- a copy of the draft Development Consent Order, showing tracked changes to the Application version
- a clean copy of the draft Development Order in Microsoft Word
- each version supplied with unique revision numbers that are updated consecutively from the application versions, clearly indicated within the body of each document, and included within the electronic filename
- a report validating that the draft Development Consent Order is in the Statutory Instrument template (obtained from the publishing section of the legislation.gov.uk website)
- a "Schedule of Draft Development Order Changes" report, or equivalent, setting out the reasons for the changes included in each update

## 5. Applicant's side agreements tracking list and any draft s106 agreement

- any commercial side agreements or contracts proposed between the applicant and interested parties or other persons, identifying the subject matter(s) and their purpose, the involved interested parties or other persons and whether the conclusion of such an agreement is considered likely to remove the need for one or more SoCG or lead to the withdrawal of one or more objections to the powers sought by the applicant
- if the applicant wishes the ExA to accord weight to commercial side agreements, evidence that these have been concluded, together with a list of the matters provided for and subscribed to by all signatories to each agreement must be provided at deadline 5.

## 6. Schedule of progress regarding Protective Provisions and Statutory Undertakers

- a schedule of progress in relation to each Statutory Undertaker where s127 and/ or s138 of the PA2008 applies and that sets out:
  - o an up-to-date list of Statutory Undertakers
  - the nature of their undertakings
  - the Statutory Undertaker's land, rights or apparatus that would be affected and how it would be affected
  - the progress made in discussions with Statutory Undertakers since the last update in relation to the tests set out in s127(3)(a) or (b), s127(6)(a) or (b) and s138(4) of the PA2008
  - any agreement or differences between the Applicant and the Statutory Undertaker about whether the tests have been met
  - a summary of the progress made since the last update, any outstanding matters, the next steps to be taken, and the progress anticipated by the close of the examination

- a schedule of progress in relation to the Protective Provisions included in the draft Development Consent Order, and any related side agreements, setting out:
  - the name of each organisation that each Protective Provision applies to where this is not identified in the draft Development Consent Order
  - the scope and purpose of any relevant side agreements with each organisation
  - whether the Protective Provisions and any side agreements have been agreed with each organisation, providing written evidence from each party of any agreement. If written confirmation is not received by all relevant parties before the close of the examination, then the ExA may be minded to recommend to the Secretary of State that it does not make a decision until it has satisfied itself that the protective provisions and any relevant side agreements have been agreed
- a summary of the progress made since the last update, any
  outstanding matters, the next steps to be taken, and the progress
  anticipated by the close of the examination

The above information will be published on the <u>project webpage</u>, so commercial and/ or confidential details need not be given.

# 7. Schedule of the latest versions of the Applicant's submission documents and documents to be certified To include:

- a guide to the application (clean and tracked) identifying the latest version of each individual document and plan submitted by the applicant and identifying those documents that are to be certified under the draft Development Consent Order.
- clean copies of any new documents or plans
- for any updated documents or plans, clean copies and copies showing tracked changes to the previous versions
- additionally, for any updated documents or plans that are to be certified, copies showing tracked changes to the application version
- updates supplied with unique revision numbers that are updated consecutively from the application versions, clearly indicated within the body of each document, within the electronic filename, and (for the certified documents or plans) in the draft Development Consent Order.

## **8.** Schedule of progress in securing other consents To include:

 a schedule of other consents (including any licences or agreements) required for the delivery of the proposed development, including the name of the consent, the relevant legislation (or policy or guidance), Annex E

the consenting authority, the scope of the consent, why it is required, and when it is expected to be obtained

- a summary of the up-to-date position in respect of obtaining the necessary consents and whether there any reason to believe that any consent will not be granted
- where the Environment Agency or Natural England are the consenting authority, and without prejudice to their subsequent decision, written confirmation of whether they have any reason to believe that any consent will not be granted
- a summary of the progress made since the last update, any
  outstanding matters, the next steps to be taken, and the progress
  anticipated by the next deadline and by the close of the examination

## 9. Planning obligations

- any planning obligations under the Town & Country Planning Act 1990
  (as amended) or other legislative provisions relevant to planning,
  identifying the legislative head of power for the obligation, its subject
  matter(s) and why it is necessary, whether the obligation would be
  unilateral, bilateral or multi-lateral, the involved interested parties or
  other persons and whether the conclusion of such an agreement is
  considered likely to remove the need for any provisions in the draft
  DCO, to remove the need for one or more SoCG or lead to the
  withdrawal of one or more objections to the powers sought by the
  applicant
- if the applicant wishes the ExA to accord weight to planning obligations, signed copies must be provided at Deadline 7 together with a summary statement identifying how each obligation addresses the tests in Regulation 122(2) of the Community Infrastructure Levy Regulations 2010 and paragraph 57 of the National Planning Policy Framework.

## 10. Accompanied site inspection - suggested locations

The draft examination timetable at **annex C** to this letter includes a date reserved for an accompanied site inspection (ASI) (if required) on Thursday 5 February 2026.

The ExA requests that interested parties submit suggested locations for the ExA to visit as part of an ASI by **procedural deadline A** (Tuesday 11 November 2025). The request must include:

- sufficient information to identify the location
- the issues to be observed at the location
- information on whether the site can be accessed via public land
- the reason why the location has been suggested

Annex E

Interested parties should be aware that ASIs are not an opportunity to make any oral representations to the ExA about the proposed development. However, participants may be invited by the ExA to indicate specific features or sites of interest.

The applicant is requested to prepare a draft itinerary for the ASI to be submitted by **deadline 1** (Monday 22 December 2025). This should include:

- relevant locations referred to in the relevant representations received
- any other locations at which the applicant has predicted likely significant environmental effects
- the locations suggested by interested parties submitted by procedural deadline A

The ExA will consider each suggested site location, including those provided in the applicant's draft itinerary, to determine if it could be viewed from public land on an unaccompanied basis or if it is necessary to view it on an accompanied basis. The ExA will also consider if it would be appropriate to make arrangements for access only to be provided to specific sites such that they could be inspected as part of an unaccompanied site inspection on an access required basis. If an accompanied site inspection is required then the itinerary would be published no later than Tuesday 20 January 2026.

#### 11. Additional submissions

In addition to the documentation submitted by **procedural deadline A** the ExA has exercised its discretion and made a procedural decision to accept additional submissions which were noted in the Frodsham Solar website banner and the EL (AS-001 to AS-034).

Annex F

#### **Examination documents**

The application documents and relevant representations can be inspected on the <u>project webpage</u>.

## How to stay up to date

All further documents submitted in the course of the examination will also be published under the <u>documents tab</u> of the project webpage.

You can also sign up to get email updates.

If you have any questions about the process, examination events or how to access the documents, you can email <u>project mailbox email address</u> or contact us on 0303 444 5000.

## The Examination Library

For ease of navigation, please refer to the <u>Examination Library</u> (EL) which is accessible by clicking the blue button under the <u>documents tab</u>. The EL is updated regularly throughout the examination.

The EL records and provides a hyperlink to:

- each application document
- each representation made to the examination
- each procedural decision made by the Examining Authority

Each document is given a unique reference which will be fixed for the duration of the examination. Please quote the unique reference number from the EL when referring to any examination documents in any future submissions that you make.

Annex G

#### Information about the 'Have your say' page

The 'Have your say' page is available on the project webpage.

You will need to enter your unique reference number ('Your ref' found at the top your letter or email from The Planning Inspectorate). If you are making a submission on behalf of another person or organisation, and do have not your own unique reference number, then you should enter the unique reference number of the person or organisation you are representing. If you are not a registered interested party then it is at the discretion of the Examining Authority whether or not your submission is accepted.

Submissions will be published on the <u>project webpage</u> as soon as practicable following the close of the relevant deadline. For further information about publishing submissions please view our <u>Privacy Notice</u>.

You will be able to submit a document (upload file), make a text representation or both. It is possible to upload multiple files for each individual submission item. Electronic attachments should be clearly labelled with the subject title and not exceed 50MB.

Submissions **must not include hyperlinks** to documents/ evidence hosted on a third party website (for example technical reports, media articles and so on). See The Planning Inspectorate's <u>Advice for members of the public:</u>
<u>Advice for submitting representations or comments</u> for important information about making written submissions. All submissions must be made in a format that can be viewed in full on the Find a National Infrastructure Project website. Any submissions that exceed 1500 words should also be accompanied by a summary; this summary should not exceed 10% of the original text.

You should select the relevant deadline for your submission and then, on the next webpage, select the appropriate submission item as described in the examination timetable at **annex c** to this letter. Please ensure you make a separate submission for each submission item and **do not duplicate your submission**. If you consider that your submission does not fit the description of any of the submission items then please select the submission item 'Other' and ensure that it is titled appropriately.

If you experience any issues when using the <u>'Have your say' page</u> please contact the Case Team using the contact details at the top of this letter and they will assist.